

Support Services

Contact Office Specialist Joan Stempniak for more information on the following subjects or visit oregonstate.edu/precollege/supportservices.html

Background Checks

A national criminal search, national sex offender registry and social security verification is included, with an optional motor vehicle report available. This service is available free of charge for many programs, courtesy of Precollege Programs. Have your staff and volunteers working with students fill out a background check form and send it to the Precollege Programs office—we'll do the rest!

Advertising & Marketing

- Precollege Website, Blog, Listserv, Calendar, Facebook page
- Summer Programs Brochure
 - English & Spanish
- Displays at Community Events
- Distribution Lists for Schools
- Social Media Assistance
- Photo/Video Release Forms

Spanish Translations

Participating programs will have short descriptions of their summer camps translated into Spanish for the annual Precollege Programs summer camps and programs brochure.



OSU Precollege Programs

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OSU Precollege Programs

Support Services for Youth Outreach Programs

The Office of Precollege Programs serves as a central umbrella to support, oversee and develop summer and academic year programs, both on- and off-campus.

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OSU Student Volunteer and Staff Recruitment

The Center for Civic Engagement listserv seeks to connect OSU student volunteers interested in working with youth with the variety of outreach programs on campus.

Please join the listserv or view current service opportunities at <http://sli.oregonstate.edu/cce/students/service-opportunities>

UHDS Contract

Precollege Programs has teamed with University Housing & Dining Services to offer summer programs housed at OSU a special deal—for every 11 students, one room for a chaperone is provided free of charge. Mention this rate when booking conference events with the Residential Conferences Operations Manager, Dawn Snyder.

Information for Precollege Programs & Camps

Special Event Insurance

The OSU Office of Risk Management (ORM) requires the purchase of this insurance by OSU Departments and Programs who sponsor short-term events/activities involving participants who are generally not affiliated with the University at approximately \$2 per participant and/or spectator.

This insurance **must be requested PRIOR to the event** and covers medical expenses and sickness to persons registered for and in attendance of the event. The following provisions are required. The attendee must be:

- at a scheduled camp event/activity under the supervision of OSU personnel,
- on the premises where the camp event/activity is, and during a regular camp event/activity day,
- traveling to and from camp/event activities as a member of a group under the supervision of OSU personnel.

Contact: risk@oregonstate.edu or call 737-1323. risk.oregonstate.edu/insurance/special

Summer Food Service Program

Programs that operate on campus during the summer are eligible to be a Summer Meal Site through the Oregon Hunger Relief Fund and United States Department of Agriculture. This program provides free lunches for all students through age 18 in high-need areas, which includes Benton County. No application or proof of income is necessary - all children are welcome. Summer meal schedule information is listed on the Corvallis School District's website beginning in May.

For more information, contact the Director of Food and Nutrition at Corvallis School District 509] **757-5859** or Sharon.Gibson@corvallis.k12.or.us

Use of Dixon Rec Center

There is an established protocol for precollege programs that would like to utilize Dixon Recreation Center during their summer programs.

More than 40 students at once: Contact Recreational Sports at 541-737-6783, or go online to oregonstate.edu/recsports/rentals to reserve space, i.e. the pool—Dixon will need to hire more staff. A contract will need to be signed with Dixon.

Students under age 16 must be accompanied by an adult and cannot participate in any contact sport at Dixon, i.e. basketball, or use the exercise machines.

For summer programs:

Send to Kari Miller:

- Student names and ages
- Schedule of events for the students/program info
- Account number to be charged at the end of event (if program is paying, otherwise students will pay \$6/day)

Students will need to show picture ID each time they enter—this can be a HS student body card or driver's license. No temporary OSU ID is needed. A waiver needs to be signed by parent or guardian for use of the climbing wall.

Online Surveys and Registration

University offers a free option to conduct online surveys for assessment purposes or collect registration information for programs.

Qualtrics

Oregonstate.edu/main/online-services/qualtrics

Other third-party survey tools may be useful as well, such as Survey Monkey or Google Forms.